

Village of Lawton
DOWNTOWN DEVELOPMENT AUTHORITY
BEING HELD REMOTELY
125 S. MAIN, LAWTON MI 49065 269.624.6407
WEDNESDAY, December 16, 2020 - 7:00 P.M.

It has been determined by the Village of Lawton that an electronic meeting is necessary to protect public health. Public participation is encouraged and procedures facilitating that participation are outlined in supplemental materials attached.

For your safety and convenience, the meeting is being held REMOTELY

TO ACCESS THE MEETING REMOTELY:

BY PHONE: Dial +1 (312) 626-6799 and ENTER Meeting ID# 223 344 0545

BY COMPUTER: <https://us02web.zoom.us/j/2233440545> and ENTER Meeting ID# 223 344 0545

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda - Changes/Additions/Deletions**
4. **Approval of Minutes – November 18, 2020**
5. **Treasurers Report**
6. **Unfinished Business**
 - a. **Bricks**
7. **New Business**
 - a. **Downtown 2023 Main Street Plan – DECISION.....
.....Recommendation to the Village Council to adopt**
8. **Committee Reports**
9. **Public Comments (please limit to 3 minutes)**
10. **Board Comments**
11. **Chair Comments**
12. **Adjournment**

ELECTRONIC MEETING RULES FOR PUBLIC

- All public participants entering the meeting will automatically be muted upon entering.
- If it becomes necessary, all public participants will have their video camera turned off, and only DDA members will be allowed to have their video cameras on. Your video camera will be turned off for you if you do not turn it off yourself.
- Public comment:
 - Public only will be allowed to address the DDA during Public Comments section of the Agenda. Public is allowed three (3) minutes per person to speak.
 - Public must state the name and address slowly and clearly before they start to address the Downtown Development Authority Board.
 - Public comments will be addressed in the following order:
 1. Those provided in writing by 6 pm on the day of the meeting sent to ImusL@LawtonMI.gov will be read aloud by Chairperson.
 2. Those requesting to speak during meeting, by providing name, address in by 6 pm on the day of the meeting sent ImusL@LawtonMI.gov.
 3. Those using the Video Conference Portion (not calling on a telephone) will be asked to use the "Raise Your Hand" Feature in Zoom. The Chairperson will call on individuals to speak and they will be unmuted at that time.
 4. Participants that are available only by phone, after the Chairperson requests.
- Inappropriate or disruptive participants will not be allowed or tolerated and will be removed from the meeting.
- Due to the electronic nature of this type of meeting the Chairperson, at his discretion, may adjourn the meeting with or without notice for any reason. Every attempt will be made to remain connected to the meeting, however examples of abrupt adjournment may be computer connectivity issues or lack of appropriate participation. According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540).

LAWTON DDA FY 2020 - 21 BUDGET - Through 11.30.2020

DESCRIPTION	2020-21 BUDGET	YTD 10/31/2020
Revenues		
VILLAGE GENERAL TAXES DUE TO DDA	\$ 6,500.00	\$ 962.05
MISCELLANEOUS INCOME (flower donations)	\$ -	\$ 3,200.00
TOTAL REVENUES	\$ 6,500.00	\$ 4,162.05
Expenditures		
OPERATING SUPPLIES	\$ 2,500.00	\$ 1,028.00
EQUIPMENT RENTAL OR LEASE (Golf Cart)	\$ 675.00	\$ 675.00
TOTAL EXPENDITURES	\$ 3,175.00	\$ 1,703.00
TOTAL REVENUES	\$ 6,500.00	\$ 4,162.05
TOTAL EXPENDITURES	\$ 3,175.00	\$ 1,703.00
NET OF REVENUES & EXPENDITURES	\$ 3,325.00	\$ 2,459.05
SPLASH PAD PROJECT BUDGET		
SPLASH PAD		
	REVENUES	EXPENSES
2019/20	\$ 136,437.40	\$ 52,645.99
2020/21	\$ 500.00	\$ 63,357.10
	\$ 136,937.40	\$ 116,003.09
TOTAL REVENUES	\$ 136,937.40	\$ 136,937.40
TOTAL EXPENSES	\$ 116,003.09	\$ 116,003.09
10/31/2020 NET REVENUE (EXPENSE)	\$ 20,934.31	\$ 20,934.31

Lisa Imus

From: kathy.drew2@gmail.com
Sent: Tuesday, December 8, 2020 1:20 PM
To: Lisa Imus; Melina Leonard
Subject: FW: Lawton splash pad bricks Purchase for Everett Painter.

Hi Lisa & Melina,

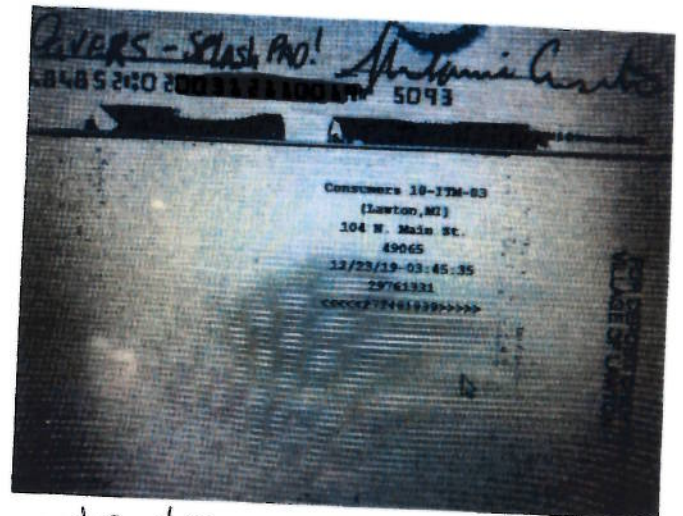
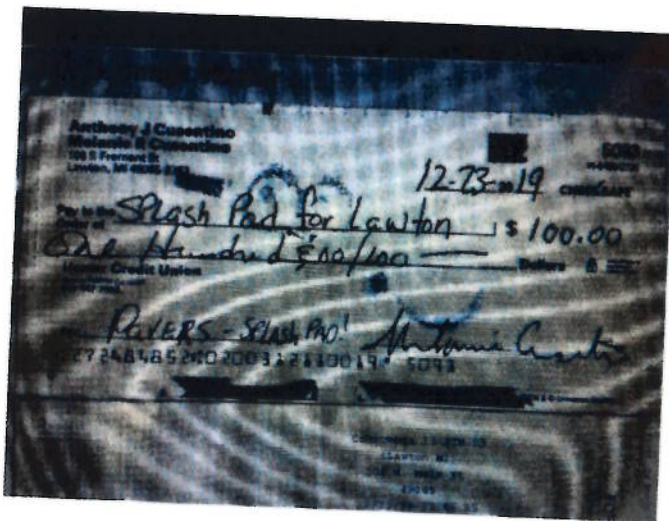
Melina emailed me on Friday to let me know that Tony Cusentino didn't see his brick "Everett Painter". I didn't find anything on a brick in the information that I have, so I called him on Sunday and got details of his transaction. He said he dropped off the check and order form at the Village Office. He doesn't have a copy of the form, but he was able to get me a copy of his cancelled check (below). I'm not sure if you can find out what could have happened to his form and where the money was allocated? I told him that we will get a brick ordered because it's obvious that they ordered one. We definitely need to talk about this again at our next DDA meeting.

Thanks!

Kathy

From: Tony Cusentino <tcusentino@gmail.com>
Sent: Tuesday, December 8, 2020 12:29 PM
To: kathy.drew2@gmail.com
Subject: Lawton splash pad bricks Purchase for Everett Painter.

Kathy, I do not have a copy of the form that I filled out. But this is a copy of the canceled check from my Honor credit union.
Please let me know if more information is needed to complete the order.
Thank you
Tony



* Note says "paid" but needs to fill out form for bricks